



## GAME DAY RESPONSIBILITIES

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1. Provide adequate security for the visiting team and the Officials.
2. Digital game action photos (2), are to be sent to Scott Marshall [president@timminsrock.com](mailto:president@timminsrock.com) as well as to NOJHL Communications at [nojhlmedia@gmail.com](mailto:nojhlmedia@gmail.com)
3. Warm-up pucks for visiting team, minimum two dozen. Home team is responsible for picking up pucks after warm-up.
4. Provide adequate medical service, an available phone with emergency numbers handy.
5. Home sweaters dark, visitor's sweaters light from September to December 10<sup>th</sup>. After December 10<sup>th</sup> switch colours. Teams will revert back to the dark coloured sweaters for all play-off games.
6. **The officials must be paid, in cash or cheque, at the end of the second period. Referee's \$98.00, linesmen \$65.00. Officials are to be provided with 8 bottles of water/Gatorade, 4 bottles of MILK 2 GO SPORT on ice prior to the start of the warm-up, in Officials Dressing Room.**
7. In case the internet is not functioning the visiting team has to supply media source (a USB, memory stick) with the line up sheet. Home team responsible to return the USB with game on to visiting team within 25 minutes after the end of game.

## Score Sheet

### You need to use the NOJHL score sheets

1. One person from the home team picks up a score sheet, the line up sheets from each team, **(the visiting team has to circle their starting line-up)** and then **PRINT CLEARLY** on the official game report: date, location of game, name of visitor team, all the player's names and circle the starting line-up, list of suspended players/team officials if any and coaching staff. Do the same thing for the home team except the starting line-up.

2. That designated person has to go to each team **prior to the warm -up** and have their roster verified and signed by each coach and **exchange the line-up sheet.**
3. The score sheet is then returned to the official scorer or timekeeper.
4. The time keeper is responsible to **PRINT CLEARLY:** the penalties, the scorings and the goalkeepers' saves.
5. At the end of the game the timekeeper is **RESPONSIBLE** for: entering the total of goalkeepers' saves, the total of the final score (2 locations) for both teams, the time the game ended, the attendance, the game stars and then return the score sheet to the referees for their signatures. Referees keep the 1<sup>st</sup> page, the 2<sup>nd</sup> white page is returned to the team office to be scanned and emailed, the third copy goes to the visiting team and the fourth copy to the home team.

**THE LEAGUE OFFICE IS REQUESTING A VERY CLEAR COPY WITH ALL THE INFORMATION ON ONE PAGE.**

**THE ONLY FORMAT THAT WILL BE ACCEPTABLE TO THE LEAGUE OFFICE IS A SCANNED PDF FROM A PRINTER/SCAN MACHINE, NOT FROM ANY MOBILE DEVICE**

**THIS CLEAR COPY HAS TO BE EMAILED WITHIN 30 MINUTES OF ENDED GAME TO:**

- |     |               |  |
|-----|---------------|--|
| 1.  | Tom Annelin   | <a href="mailto:nojhlmedia@gmail.com">nojhlmedia@gmail.com</a>             |
| 2.  | Isaac Cohen   | <a href="mailto:isaac.cohen@bellmedia.ca">isaac.cohen@bellmedia.ca</a>     |
| 3.  | Joey Slattery | <a href="mailto:Joey.Slattery@bellmedia.ca">Joey.Slattery@bellmedia.ca</a> |
| 4.  | Dave Harrison | <a href="mailto:nojhlstatsman@gmail.com">nojhlstatsman@gmail.com</a>       |
| 5.  | NOHA Office   | <a href="mailto:imarchand@noha.on.ca">imarchand@noha.on.ca</a>             |
| 6.  | NOJHL Office  | <a href="mailto:hsequin@nojhl.com">hsequin@nojhl.com</a>                   |
| 7.  | Ted Magee     | <a href="mailto:tmagee@nojhl.com">tmagee@nojhl.com</a>                     |
| 8.  | Matt Davie    | <a href="mailto:mattidavie@hotmail.com">mattidavie@hotmail.com</a>         |
| 9.  | Dan McCourt   | <a href="mailto:dmccourt@nhl.com">dmccourt@nhl.com</a>                     |
| 10. | Commissioner  | <a href="mailto:rjm@persona.ca">rjm@persona.ca</a>                         |

**Also to your local media**

Thank you,