



NORTHERN ONTARIO HOCKEY ASSOCIATION

110 LAKESHORE DRIVE
NORTH BAY, ONTARIO P1A 2A8
PHONE: (705) 474-8851 • FAX: (705) 474-6019
www.noha.on.ca



Date: April 12, 2017

To: NOJHL Teams

From: Jason Marchand

Re: Tryouts and Paperwork

As one season is set to end, another is beginning with most teams already having tryouts scheduled across the province for this month. At this time, I wish to provide teams with reminders as to paperwork required for players wishing to tryout for your programs over the next several months.

Hockey Canada Registry (HCR)

All teams are currently “locked out” of the HCR, and cannot make any changes to their teams. Teams will gain access to the HCR beginning on **June 1, 2017**, as long as they are members in good standing with the NOHA and NOJHL – i.e. all fees have been paid.

Details on HCR training and paperwork required to gain access to the HCR will be available after the NOHA Annual General Meeting.

USA Tryouts

All USA players must provide to you, before stepping on the ice, the signed **USA Hockey/Hockey Canada Try-Out Notice**. The form must be filled out in full and signed by the player (or guardian if under the age of 18) and signed by the incoming team.

In order to ensure accurate information on the HCR, we would also ask that all teams have the **Player Information Form** filled out in full.

ALL forms are to be sent to the NOHA Office (jmarchand@noha.on.ca) **PRIOR** to stepping on the ice as this is the confirmation of insurance.

Players require a separate form for each team that they are trying out for.



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Please see pp. 122-124 of the Hockey Canada By-Laws and Regulations for further information on tryouts.

USA Transfers - Renewals

Should you have any USA players returning to your team for 2017/2018, a USA Transfer Form Renewal must be submitted by August 1, 2017. Transfers for returning players received by this date will not be required to pay the \$150.00 fee.

Returning players whose transfer paperwork is received after this date are still considered renewals but they are subject to the \$150.00 fee.

USA Transfers – New Players

The USA Hockey/Hockey Canada Transfer & Standard Player Release Form is required for all USA players that are signed by teams. The form **MUST** be completed in **FULL** or it will be rejected.

Completed forms are to be sent to both the NOHA Office (jmarchand@noha.on.ca) and to the NOJHL (tmagee@nojhl.com).

Please remember ... It can take up to seven (7) days for a USA Transfer to be processed.

Minor to Junior Permission to Skate/Release

Any players who played Midget hockey last season and continue to be Midget-eligible (born in 2000 or 2001) require the **Minor to Junior Permission to Skate Form** completed in full before they can step on the ice with your team to try out. The form must be signed by the player's last registered team.

Midget-eligible players that you wish to sign require the **Minor to Junior Release Form**.

It is important to note that the development fee is non-negotiable in between seasons. OHF Regulation E107 will be followed, and the NOHA will invoice the League and Teams once the season has started and then disperse fees to the appropriate Minor Hockey Associations.



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Inter-Branch Transfers

The Hockey Canada Inter-Branch Transfer form is required for any players coming to your team from outside of the OHF – this includes players from the Thunder Bay area and Ottawa region.

We do not require this form to be completed when you are acquiring a player via trade but it is required when you are signing a player who is considered to be a “free agent”.

Please also note that the Western Branches (Manitoba to BC) always request a letter or e-mail of confirmation from the outgoing team that a player has been released. Please ensure that you obtain this confirmation before requesting any type of transfer.

Completed forms and letters are to be sent to both the NOHA Office (jmarchand@noha.on.ca) and to the NOJHL (tmagee@nojhl.com). The NOHA will process all Inter-Branch Transfers on behalf of the teams.

Trades

As a reminder, trade/transfer paperwork is to be submitted in to the NOJHL Office – not to the NOHA. Once approved, the NOJHL will forward to the NOHA to be processed. The NOHA Office will look after releasing players (if a player is leaving) and requesting transfers if a team is acquiring a player.

Should you have any other questions, please do not hesitate to ask.

Yours truly,

Jason Marchand
NOHA Executive Director

cc: NOHA Executive